



EXHIBIT SPACE REGISTRATION & CONTRACT

Friday, October 23, 2009
Omni Corpus Christi
900 North Shoreline Road
Corpus Christi, TX 78401



Subject to the Rules and Regulations specified in the Exhibit Guide, which is part of this contract, we hereby lease from the **FEDERATION OF INSURANCE WOMEN OF TEXAS, INC.**, exhibit space at the Omni Corpus Christi. Exhibit date is Friday, October 23, 2009. Set-up begins on Thursday at 3:00pm. Breakdown immediately follows close of the event.

BOOTH RATES: _____ **\$675 Booth Fee for Current FIWT Industry Members**
(Check Category) _____ **\$800 Booth Fee and Industry Membership for 2009-2010**
_____ **\$850 Booth Fee for Non FIWT Industry Member**

Company Name: _____

Booth Sign will list company name as written above

Contact Name: _____

Address: _____

City/State/Zip: _____

Phone: _____ **Fax:** _____ **E-mail:** _____

Your booth fee includes one full convention registration.

Name of the person _____

IMPORTANT: Please briefly describe your service or product.

If there are certain companies that you prefer not to be placed by, please list them here.

BOOTH PREFERENCES: Keep in mind that your choices may already be taken, so register early!

1st Choice _____ 2nd Choice _____ 3rd Choice _____ 4th Choice _____ 5th Choice _____

When completed application is received, a confirmation will be sent to you. Several weeks prior to the event, you will be sent an Exhibitor Packet including information from the decorator. At that time you will be asked the names to be printed on the name badges. Six booth staff name badges are provided at no charge. **The name badge does not include meals or functions.** Extra tickets must be purchased for food service or admission to other convention activities.

NOTE: TO SECURE BOOTH SPACE, YOUR CHECK MUST ACCOMPANY THIS CONTRACT.

Mail this form with check to:

FIWT, 2831 E. Eldorado Parkway Suite 103-192, Frisco, TX 75034

FIWT 2009 Exhibit Guide and Information Packet

Exhibit Date: Friday, October 23, 2009

Theme: Roaring 20's

Colors: Purple, Ivory, Black

FIWT Phone: (800) 856-6677

Fax (469) 362-5725

Email: fiwt@msn.com

Request for Exhibit Space: All requests for exhibit space should be made on the contract. It is understood that the spaces will be filled on a first-come, first-served basis. All requests must be in writing and accompanied by full payment.

Exhibit Booth Fee: \$675 for current FIWT Industry Members, \$800 for a booth and a 2009/2010 Industry membership or \$850 for Non Member booth. All booths will be 8 x 10 and will be decorated in accordance with our annual theme, separated by 3' side draped dividers. In addition, a booth sign displaying the exhibitors name and booth number, a fold draped table and 2 chairs are included in your fee.

Extra items, including electricity, are available through our decorator, Lone Star Decorating, Lubbock, TX, 806-762-4112. They will send you order forms for booth extras about 60-90 days prior to the show.

Exhibitor Awards: Three prizes will be given to exhibitors. The Best Overall Booth winner receives a free booth for the 2010 FIWT Convention. The Friendliest Booth Representative and Best Booth Giveaway receive a free banner ad in The Forum Ezine.

Subletting of Space: Exhibitors may not assign or sublet any space allotted to them and may not advertise or display goods other than those sold by them in the regular course of their business. The space assigned to the exhibitors is for their own exclusive use. Booth fees not paid in full prior to the show are subjected to a surcharge.

Floor Plan: The convention floor plan is available for viewing on our website at www.fiwt.com and a copy is included in this packet. The floor plan will be updated periodically on the website and the exhibitors list is also shown at this site.

Exhibit Installation and Dismantling: Booths may be set up Thursday, October 22nd from 3:00pm - 5:00pm and Friday morning at 8:00am. Exhibits hours will be on Friday, October 23, 2009. Dismantle of booths will immediate follow the close of the event.

Hotel Reservations: The official hotel will be Omni Corpus Christi. The FIWT Room Block offers a rate of \$129 single/double/triple. In addition, the hotel has various suites available. RESERVE YOUR GUEST ROOMS AND HOSPITALITY SUITES EARLY!

YOUR BOOTH REGISTRATION INCLUDES ONE CONVENTION REGISTRATION

We encourage you to register yourself and/or any of your booth representatives to attend the seminars and meal functions. These are prime opportunities to have one on one contact with attendees and learn more about them, their agencies and the problems they are facing in today's insurance marketplace. Individual meal and function tickets can be purchased using the official convention registration form (not the exhibit booth form) and should be sent in early as on-site registration will be limited. Keep in mind that our luncheons and installation dinner often sell out so we suggest you purchase early.

Non-Registered Representatives: We will need the names of the company representatives who will be staffing your booth but who will not be registered for the convention. There is no extra charge for badges (up to 6), but advance information on your booth representatives is imperative. You cannot register people in your booth who do not work for your company unless it is a spouse.

Publicity: The official Convention program will include a list of all exhibitors and booth location. To be included in this publication your check must be received before August 1st. Each exhibitor will be listed in The Forum Ezine, and on our website. They will also be recognized several times during the convention.

Smoking Policy: All FIWT functions will be non-smoking. You will need to make your own arrangements through the hotel for smoking rooms. All public areas of the hotel are non-smoking except for a designated area in the bar.

Rights of Trade Show Management: FIWT reserves the right to remove an exhibit, in whole or part, that in the judgment of the exhibit manger is misleading or deceptive, in poor taste, or not in keeping with the general character of the exhibit.

Cancellation Policy: Full refunds will be honored prior to September 1, 2009. [NO REFUND AFTER SEPTEMBER 1, 2009.](#)