



74th Annual Convention October 18-21, 2018

**Embassy Suites
1001 East McCarty Lane
San Marcos, TX 78666**

FIWT Annual Trade Show

Friday, October 19, 2018

Theme: Be Your Own Super Hero

Drape Colors: Black and White

FIWT Industry Member Rate:

Booth Space: \$650

Prime Booth Space: \$700

Outlined in yellow on floor plan

Set-up booths

Thursday, Oct. 18 - 3:00 pm—5:00 pm

Friday, Oct. 19 — 8:00 am—9:45 am

Trade Show Hours: 9:45 am—1:00 pm

Lunch 1:00 pm - 2:00 pm

The booth fee includes two lunch tickets.

Lunch will be served in a different room.

Exhibitor giveaways will be announced
at the end of lunch.

Tear-down booths: After lunch



Annual Golf Tournament

Thursday, October 18, 2018

Tee Time: Noon

The Bandit Golf Club

6019 FM 725, New Braunfels, TX 78130

Cost: \$130 per golfer

Register online at www.FIWT.com/events.htm

Sponsorships Available

Trade Show Rules

Trade Show Exclusive for Exhibitors:

The trade show area is for distribution of materials by registered Exhibitors only. Distribution of marketing materials by anyone other than a registered Exhibitor is prohibited and will be considered trespassing.

Request for Exhibit Space: All requests for exhibit space should be made on the contract. It is understood that the spaces will be filled on a first-come, first-served basis. All requests must be in writing and accompanied by full payment.

Exhibit Booths: All booths will be 8 x 10 and will be decorated in accordance with our annual theme, separated by 3' side draped dividers. In addition, a booth sign displaying the exhibitors name and booth number, a draped table and two chairs are included in your fee. Extra items, including electricity, are available through our decorator, Lone Star Decorating, Lubbock, TX, 806-762-4112. Information will be available on our website 60 days prior to the event.

Exhibitor Awards: Exhibitors are encouraged to decorate in the theme of the trade show. The winning exhibitor will win \$100 cash.

Subletting of Space: Exhibitors may not assign or sublet any space allotted to them, and may not advertise or display goods other than those sold by them in the regular course of their business. The space assigned to the exhibitors is for their own exclusive use. Booth fees not paid in full prior to the show are subjected to a surcharge.

Hotel Reservations: RESERVE YOUR ROOMS EARLY! The Embassy Suites has a FIWT room block with a rate of \$144 and includes breakfast and an afternoon happy hour. Please contact the hotel directly for reservations at 512-392-6450.

Publicity: The official convention program will include a list of all exhibitors and booth location. To be included in this publication your check must be received before August 1st. Each exhibitor will be listed in The Forum E-zine, and on our website. They will also be recognized several times during the convention.

Rights of Trade Show Management: FIWT reserves the right to remove an exhibit, in whole or part, that in the judgment of the exhibit manager is misleading or deceptive, in poor taste, or not in keeping with the general character of the exhibit.

YOUR BOOTH REGISTRATION INCLUDES TWO FRIDAY LUNCH TICKETS.

We encourage you to register yourself and/or any of your booth representatives to attend the seminars and meal functions. These are prime opportunities to have one on one contact with attendees and learn more about them, their agencies and the problems they are facing in the insurance marketplace. Individual meal and function tickets can be purchased using the official convention registration form (not the exhibit booth form) and should be sent in early as on-site registration will be limited. Keep in mind that our luncheons and installation dinner often sell out so we suggest you purchase early.

Non-Registered Representatives: We will need the names of the company representatives who will be staffing your booth but who will not be registered for the convention. There is no extra charge for badges, but advance information on your booth representatives is imperative. You cannot register people in your booth who do not work for your company unless it is a spouse.

Cancellation Policy: Full refunds will be honored prior to September 1, 2018. **No refunds after September 1, 2018—no exceptions.**



2018 Exhibit Space Contract
 Friday, October 19, 2018
 Embassy Suites, 1001 East McCarty Lane, San Marcos, TX



Company Name: _____
Booth Sign will list company name as written above

Contact Name: _____

Address: _____

City, State, Zip: _____

Phone: _____ Email: _____

BOOTH RATES – Circle choice below	
Includes Friday lunch for two people	
Booth Fee for FIWT Industry Members	\$650
Prime Booth Space/Corner Booths <i>Available for FIWT Industry Members only</i>	\$700
Booth Fee for Companies <i>(any company not a FIWT Industry member)</i>	\$850
Total Registration	\$

FIWT Trade Show:

The ballroom has carpet.

Friday, October 19, 2018

Set-up booths:

Thursday, 3:00 pm – 5:00 pm

Friday, 8:00 am – 9:45 am

Exhibit Hours: 9:45 am – 1:00 pm

Lunch: 1:00 pm – 2:00 pm

Exhibitors will give out their booth prizes during the buffet lunch.

Two lunch tickets are included in booth price.

Breakdown: 2:00 pm – 4:00 pm

BOOTH PREFERENCE		
Booths are assigned by first come, first served.		
List Booth Number below:		
1st Choice:	2nd Choice:	3rd Choice:
If there are any companies that you prefer not to be placed by please list them below:		

Subject to the Rules and Regulations specified in the Exhibit Guide which is part of this contract, we hereby lease from Federation of Insurance Women of Texas the exhibit space at the Embassy Suites.

When completed application and payment is received, a confirmation will be sent by email.

The exhibitor packet from the exhibit decorating service will be available six weeks prior to event at www.FIWT.com.

COMPANY REPRESENTATIVE	
Please list names of people working the booth. Two lunch tickets for Friday are included with the booth fee. Additional meal tickets can be purchased for Friday lunch at \$45 each and Friday dinner at \$50 each. Meal tickets must be purchased in advance.	
Lunch Included	1.
Lunch Included	2.
Namebadge only	3.
Namebadge only	4.

Rules: Exhibit hall is reserved for companies that purchase booths. Anyone soliciting without booth purchase will be asked to leave.

Payment must accompany registration form.

Registration fees are non-refundable after September 1.

FIWT Room Block

Room Rate of \$144 (plus taxes)
 Embassy Suites – 512-392-6450

Questions:

Contact Kristie Gray
 Phone: 1-800-856-6677
 Email: fiwt@msn.com

PAY BY CHECK	PAY BY CREDIT CARD
Mail payment with registration to FIWT 2616 Portland Avenue College Station, TX 77845	To pay by credit card register visit http://www.fiw.com/events_2018_annual.htm Register for a booth online to use the online credit card processing system Square.com.